



Radnor Road
Wallingford
Oxon OX10 0NY
Phone: 01491 836341
Headteacher: Marc Knight

Tuesday 29th April 2025

Dear Families

To ensure the safety and well-being of all our students, we kindly ask for your cooperation with the following safeguarding measures:

- **Collection by Someone Else:** If a different person will be collecting your child (even if it's another Fir Tree parent/carer or for just one day), please inform the school office in advance. If this change occurs after 1:30 pm on the same day, we kindly request that you call the school office to directly inform us (emails and texts may not be picked up in time).
- **Late Collection:** If you are running late to collect your child, please telephone the school office as soon as possible.

Your partnership in adhering to these guidelines is vital in maintaining a safe environment for all our children. If you have any questions or concerns, please do not hesitate to reach out to us. Thank you for your understanding and support.

Yours faithfully,

Fir Tree Junior School Team