



Radnor Road  
Wallingford  
Oxon OX10 0NY  
Phone: 01491 836341  
Headteacher: Marc Knight

Tuesday 31<sup>st</sup> October 2023

Dear Families,

## Parents' Evenings – November 2023

Teachers are very much looking forward to meeting with you in order to celebrate the things that are going well for your child, as well as discussing and establishing next steps.

Parents' evenings will take place on Tuesday 14<sup>th</sup> and Thursday 16<sup>th</sup> November (with the exception of Chestnut Class only, whose meetings will take place on Tuesday 14<sup>th</sup> and Wednesday 15<sup>th</sup> November). The meetings will take place at school in your child's classroom and you will, of course, have the opportunity to spend time reading through your child's books.

In order for you to get the most out of this important occasion, we politely ask that you arrange childcare for young children and babies for the short period of time you will be in school.

We will be using our online booking system, which is managed via the school website. You will shortly receive an invitation with a link to book your appointment.

If you are unable to attend a meeting on any of the planned Parents' Evening days, let us know and the teacher will contact you separately to arrange your meeting for a mutually convenient time. Please be assured that the teachers will meet with every parent.

Each meeting will last ten minutes and will focus on the progress your child is making in key curriculum areas as well as providing an update on how well they have settled into their new class. If you have further questions after the meeting, please get in touch with the Office Team, who will arrange for the teacher to contact you by telephone.

Please look out for the email inviting you to book your appointment later this week. Please note that the booking system will close at 12:00 on Monday 13<sup>th</sup> November.

Please do not hesitate to contact the school office if you have any queries.

Thank you for your support of our school

With best wishes

*Mr Marc Knight*

*Headteacher*